

# CASCADE METROPOLITAN DISTRICT NO. 1

## NOTICE OF REGULAR MEETING

Cascade Fire Station

8015 Severy Road Cascade, Colorado

Tuesday, November 28, 2017

5:30 P.M.

### **Board of Directors**

---

Mike Whittemore, President	Term Expires May 2020
Mike Herr, Secretary/Treasurer	Term Expires May 2020
Troy Eason, Assistant Secretary	Term Expires May 2018
Stephen Spaulding, Assistant Secretary	Term Expires May 2018
Susan Soloyanis, Assistant Secretary	Term Expires May 2020

---

### **AGENDA**

#### **1. Call to Order**

#### **2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

#### **3. Approval of Agenda**

#### **4. Consent Agenda Items** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)

- a. Acknowledge Operations Report (**enclosure**)
- b. Acknowledge Manager's Report (**enclosure**)
- c. Approval of Board Meeting Minutes from the Special Meeting held on October 17, 2017 and the Regular meeting held on October 24, 2017 Meeting (**enclosures**)
- d. Approval of Payables for the period ending November 28, 2017 (**enclosure**) in the amount of:

General Fund:	\$ 35,986.28
Capital Projects Fund:	\$
Grant Capital Projects Fund:	\$ 16,680.00
<u>Debt Service Fund:</u>	<u>\$ 30,953.50</u>
Total	\$ 83,619.78

- e. Acceptance of Unaudited Financial Statements as of October 31, 2017, the schedule of cash position updated as of October 31, 2017 and bank statements (**enclosure**)
- f. Approval of Requisition No. 28 to UMB Bank, as Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds, Series 2015A and 2015 B (**enclosure**)
- g. Adoption of Resolution No. 2017-11-01: Annual Administrative Resolution (enclosure)
- h. Adoption of Resolution No. 2017-11-02: Calling Election (enclosure)
- i. Adoption of Updated Public Records Request Policy (enclosure)
- j. Approval of Engagement Letter with Biggs Kofford, PC for 2017 Audit Services (enclosure)
- k. Approval and Renewal of Consultant Agreements for 2018 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted):
  - i. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for

- General Counsel Services
- ii. Schooler & Associates, Inc. for Management, Accounting and Billing Services
- iii. Meyer & Sams, Inc., d/b/a GMS, Inc., Consulting Engineers for Engineering Services
- iv. Lamb Plumbing & Excavating, Inc., for Plumbing and Excavation Services

**5. Consideration of items removed from Consent Agenda**

**6. Management Matters**

- a. Update on Construction Project
  - i. CSU Discussion and General Project update
  - ii. Easements
    - 1. Approval of easements (enclosure)
    - 2. Update on incomplete easements
    - 3. Approval of easement and transfer of property to owner of 8012 West Highway 24 (documents to be finalized by attorneys)
  - iii. Award of Contracts for Construction (under separate cover)
- b. Other management matters

**7. Operations Matters**

**8. Financial Matters**

- a. Public Hearing on the 2018 Budget and Adoption of Resolution No. 2017-11-03 (enclosure)

**9. Legal Matters**

**10. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)

**11. Other Business**

- a. Next Meeting— Scheduled for December 26, 2017 at 5:30 PM. Consider cancelling or rescheduling.

**12. Adjournment**