

**CASCADE METROPOLITAN DISTRICT NO. 1**  
**NOTICE OF REGULAR MEETING & AGENDA**

Cascade Fire Station  
8015 Severy Road Cascade, Colorado  
Tuesday, November 27, 2018  
5:30 P.M.

**Board of Directors**

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Mike Whittlemore, President	Term Expires May 2020
Mike Herr, Secretary/Treasurer	Term Expires May 2020
Troy Eason, Assistant Secretary	Term Expires May 2022
Susan Soloyanis, Assistant Secretary	Term Expires May 2020
James Borden, Assistant Secretary	Term Expires May 2022

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**1. Call to Order**

**2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures**

**3. Approval of Agenda**

**4. Consent Agenda Items** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)

- a. Acknowledge Operations Report (**enclosure**)
- b. Acknowledge Manager's Report (**enclosure**)
- c. Approval of Board Meeting Minutes from the October 23, 2018 Meeting (**enclosure**)
- d. Approval of Payables for the period ending November 27, 2018 (**enclosure**) in the amount of:

General Fund:	\$ 17,699.60
Capital Projects Fund:	\$ 211,070.22
Grant Capital Projects Fund:	\$ 127,747.91
<u>Debt Service Fund:</u>	<u>\$ 22,128.55</u>
Total	\$ 378,646.28

- e. Acceptance of Unaudited Financial Statements as of October 31, 2018, the schedule of cash position updated as of October 31, 2018 and bank statements (**enclosures**)
- f. Approval of Requisition No. 41 to UMB Bank, as Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds, Series 2015A and 2015 B (**enclosure**)
- g. Adoption of Resolution No. 2018-11-01: Annual Administrative Resolution (**enclosure**)
- h. Adoption of Resolution No. 2018-11-02: Personal Data Privacy Policy (**enclosures**)
- i. Approval of Updated Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Services (**enclosure**)

- j. Approval and Renewal of Consultant Agreements for 2019 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted):
  - i. WSDM, LLC for Management, Accounting and Billing Services
  - ii. Meyer & Sams, Inc., d/b/a GMS, Inc., Consulting Engineers for Engineering Services
  - iii. Lamb Plumbing & Excavating, Inc., for Plumbing and Excavation Services

**5. Consideration of items removed from Consent Agenda**

**6. Management Matters**

- a. Update on Construction Project
  - i. CSU Discussion and General Project update
- b. Easements
- c. Project Contractor Pay Request:
  - i. GMS Bond Payable - \$46,906.33
  - ii. RMS Bond Payable - \$164,113.89
  - iii. RMS Grant Payable - \$127,747.91
- d. Other management matters

**7. Operations Matters**

**8. Financial Matters**

- a. Public Hearing on the 2018 Budget Amendment and Adoption of Resolution No. 2018-11-03 (enclosure)
- b. Public Hearing on 2019 Budget and Adoption of Resolution No. 2018-11-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosures**)
- c. Approval of Engagement Letter with Biggs Kofford, PC for 2017 Audit Services (enclosure)

**9. Legal Matters**

**10. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)

**11. Other Business**

- a. Next Meeting— Scheduled for December 25, 2018 at 5:30 PM. Consider cancelling or rescheduling.

**12. Adjournment**