

# CASCADE METROPOLITAN DISTRICT NO. 1

## NOTICE OF SPECIAL MEETING

Backroom Pizza

8020 West Highway 24 Cascade, Colorado

Tuesday, December 3, 2019

5:30 P.M.

### Board of Directors

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Mike Whittlemore, President	Term Expires May 2020
Mike Herr, Secretary/Treasurer	Term Expires May 2020
Troy Eason, Assistant Secretary	Term Expires May 2022
Susan Soloyanis, Assistant Secretary	Term Expires May 2020
James Borden, Assistant Secretary	Term Expires May 2022

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### AGENDA

#### 1. Call to Order

#### 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures

#### 3. Approval of Agenda

#### 4. **Consent Agenda Items** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)

- a. Acknowledge Manager's Report (**enclosure**)
- b. Approval of Board Meeting Minutes from the Regular meeting held on October 22, 2019 Meeting(**enclosures**)
- c. Ratification and Approval of Payables for the period ending November 18, 2019 (**enclosure**) in the amount of:

General Fund:	\$
Capital Projects Fund:	\$
Grant Capital Projects Fund:	\$
<u>Debt Service Fund:</u>	<u>\$</u>
Total	\$
- d. Acceptance of Unaudited Financial Statements as of October 31, 2019, the schedule of cash position updated as of October 31, 2019 and bank statements (**enclosure**)
- e. Adoption of Resolution No. 2019-12-01: Annual Administrative Resolution (enclosure)
- f. Adoption of the Amended and Restated Resolution No. 20-19-12-02 Establishing Guidelines for the processing and Collection of Delinquent Fees and Charges
- g. Adoption of Resolution No. 2019-12-05: Calling for an election in 2020 (enclosure)
- h.
- i. Approval and Renewal of Consultant Agreements for 2020 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted):
  - i. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services
  - ii. WSDM, LLC for Management, Accounting and Billing Services
  - iii. Meyer & Sams, Inc., d/b/a GMS, Inc., Consulting Engineers for Engineering Services

**5. Consideration of items removed from Consent Agenda**

**6. Management Matters**

- a. Update on Construction Project
  - i. CSU Discussion and Project close-out update
- b. Easements
- c. ATT lease agreement update
- d. Other management matters

**7. Operations Matters**

**8. Financial Matters**

- a. Public Hearing on the 2019 Budget Amendment and Adoption of Resolution No. 2019-12-04 (enclosure)
- b. Public Hearing on the 2020 Budget and Adoption of Resolution No. 2019-12-03

**9. Legal Matters**

**10. Public Comment** (Items Not on the Agenda Only. Comments limited to 3 minutes per person and taken in Order In Which They Appear on Sign-Up Sheet)

**11. Other Business**

- a. Next Meeting— Scheduled for December 26, 2018 at 5:30 PM. Consider cancelling or rescheduling.

**12. Adjournment**