

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE METROPOLITAN DISTRICT NO. 1**

**HELD MAY 23, 2017**

A regular meeting of the Board of Directors of the Cascade Metropolitan District No. 1 (the "Board") was duly held on Tuesday, the 23rd day of May, 2017, at 5:30 p.m., at the Cascade Fire Station, 8015 Severy Road, Cascade, Colorado. The meeting was open to the public.

**Directors in Attendance Were:**

Mike Whittemore  
Mike Herr  
Troy Eason

**Also in Attendance Were:**

Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law (via telephone)  
Kevin Walker, Walker Schooler District Managers  
Duane Schorman, Cascade Water District Operator  
Members of the public (see sign-in sheet attached)

1. **Call to Order:** The meeting was called to Order by President Whittemore at 5:33 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:**  
The Board discussed the requirements pursuant to Colorado law to disclose any potential or existing conflicts of interest to the Board of Directors and to the Secretary of State. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No additional disclosures were noted.
3. **Approval of Agenda:** Director Herr moved to approve the agenda and to excuse Directors Spaulding and Soloyanis. Motion seconded by Director Easton. The motion passed unanimously.
4. **Consent Agenda Items:** The Board was presented with the following Consent Agenda items for consideration:
  - a. Acknowledge Operations Report
  - b. Acknowledge Manager's Report
  - c. Approval of Board Meeting Minutes from the April 25, 2017 Meeting
  - d. Approval of Payables for the Period Ending May 23, 2017 in the amount

of:

General Fund:	\$ 69,408.69
Capital Projects Fund:	\$ 17,464.70
Grant Capital Projects Fund:	\$
Debt Service Fund:	\$ 23,324.43
Total	\$ 110,197.82

- e. Acceptance of Unaudited Financial Statements as of April 30, 2017, the schedule of cash position updated as of April 30, 2017 and bank statements
- f. Approval of Requisition No. 22 to UMB Bank, as Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds, Series 2015A and 2015 B

Director Herr reported that he had reconciled the previous month's bank statements. Motion was made to approve the Consent Agenda items by Director Eason, seconded by Director Eason. Motion passed unanimously.

**4. Consideration of items removed from Consent Agenda: None**

**5. Management Matters**

- g. Update on Construction Project - Director Soloyanis provided a written report on the status of the Project. The report noted that the City had suggested a different second connection point and that this was being looked at that would likely save money, and that directional boring would be required for some of the improvements primarily on the Pikes Peak side of the project. Mr. Walker handed out a synopsis of funds available on the project.

Ms. Tanaka provided an update on the work on the bid documents and the easements. Work is continuing with the engineer and attorney to complete these documents.

It was noted that the bid timing and construction may push the project into the fall of 2017.

- b. Backflow report - Mr. Walker reported that the back-flow letters had been re-mailed due to an error in the addressing. The Manager was also progressing at gathering additional information required to be in compliance on the backflow issues in the 2017 re-testing periods. The State report had been submitted in May.

**6. Operations Matters**

- a. Testing - The water testing in early May experienced mail difficulties and was retested and remailed later in the month. Still in compliance with requirements.
- b. Meters - Mr. Schorman reported that the meter shortage from the month before had

been resolved.

- c. Mr. Walker reported that the City was continuing to work with the North Pole on their backflow prevention plan.

7. Financial Matters – None

8. Legal Matters – None

9. Public Comment None

10. Other Business - Next Meeting—June 27, 2017 at 5:30 PM.

11. Adjournment - Director Herr moved for adjournment at 6:12 PM. Seconded by Director Eason. Motion passed unanimously.

Respectfully submitted,

By: \_\_\_\_\_

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 23, 2017 MINUTES OF THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
Mike Whitemore

  
Mike Herr

  
Troy Eason

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Stephen Spaulding

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Susan Soloyanis