

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE METROPOLITAN DISTRICT NO. 1**

HELD JULY 25, 2017

A regular meeting of the Board of Directors of the Cascade Metropolitan District No. 1 (the "Board") was duly held on Tuesday, the 25th day of July, 2017, at 5:30 p.m., at the Cascade Fire Station, 8015 Severy Road, Cascade, Colorado. The meeting was open to the public.

Directors in Attendance Were:

Mike Whittemore
Mike Herr
Stephen Spaulding

Also in Attendance Were:

Kevin Walker, Walker Schooler District Managers
Andre Kilik and Duane Schorman, Cascade Water District Operator
Members of the public (see sign-in sheet attached)

1. **Call to Order:** The meeting was called to Order by President Whittemore at 5:32 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:**
The Board discussed the requirements pursuant to Colorado law to disclose any potential or existing conflicts of interest to the Board of Directors and to the Secretary of State. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Walker noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No additional disclosures were noted.
3. **Approval of Agenda:** Director Spaulding moved to approve the agenda and to excuse Directors Soloyanis and Eason. Motion seconded by Director Herr. The motion passed unanimously.
4. **Consent Agenda Items:** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)
 - a. Acknowledge Operations Report
 - b. Acknowledge Manager's Report
 - c. Approval of Board Meeting Minutes from the June 27, 2017 Meeting
 - d. Approval of Payables for the Period Ending July 25, 2017 in the amount

of:

General Fund:	\$ 38,342.46
Capital Projects Fund:	\$ 48,339.90
Grant Capital Projects Fund:	\$
Debt Service Fund:	\$ 30,953.50
Total	\$ 117,635.86

- e. Acceptance of Unaudited Financial Statements as of June 30, 2017, the schedule of cash position updated as of June 30, 2017, and bank statements
- f. Approval of Requisition No. 23 to UMB Bank, as Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds, Series 2015A and 2015 B

Director Herr reported that he had reconciled the previous month's bank statements. Motion to approve the Consent Agenda items was made by Director Spaulding, seconded by Director Herr. Motion passed unanimously.

5. Consideration of items removed from Consent Agenda: None

6. Management Matters (Director Eason arrived for discussion of this matter)

- a. Update on Construction Project - Mr. Walker reported that as requested by the Board, the bid process was reviewed on July 11 with the objective of determining if the bid was going to be completed as scheduled and work started in 2017. It was determined that the project is not likely to start until 2018 and that the need for a special meeting to discuss easements can be delayed, likely to September. The Board had general discussion about the need for a storage site for materials if they were to be purchased prior to year-end. Several sites were discussed as possibilities.
- b. Other matters
 - 1. Backflow report – Mr. Walker reported that there was only 1 property that was not in compliance and will be charged the monthly fee. Two properties were granted extensions to complete their backflow improvements.
 - 2. Water Leak – Mr. Walker outlined the water loss at over 50% in the past month. A leak was isolate to the area around the Park St. Pump house and efforts were being made to locate and fix.

- 7. **Operations Matters** – Mr. Kilik discussed the efforts to identify the leak. He also reported the chlorine pump had failed and repairs were unable to fix. A new pump had been ordered. In response to a question from President Whittemore, Mr. Kilik stated that the chlorine was still within required parameters.
- 8. **Financial Matters** – Mid-year review – Mr. Walker presented a memorandum that

outlined the mid-year financial status. There are no substantial concerns except the water purchase issue and that should come more into alignment with sales as the summer and income from sales catches up. Mr. Walker noted the receipt of a \$33 payment from Mr. Malcolm as restitution.

9. Legal Matters – None

10. Public Comment - None

11. Other Business - Next Meeting—August 22, 2017 at 5:30 PM.

12. Adjournment - Director Herr moved for adjournment at 5:54 PM. Seconded by Director Spaulding. Motion passed unanimously.

Respectfully submitted,

By: _____

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 25, 2017 MINUTES OF THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS SIGNING BELOW:



Mike Whitemore



Mike Herr



Troy Eason

Stephen Spaulding

Susan Soloyanis

CASCADE METROPOLITAN DISTRICT NO. 1

July 25, 2017

Please print the requested information below. If you wish to address the Board during public comment, please indicate that by checking the box under the public comment column. Public comment will be taken in the order they appear on this sheet. Public comment is limited to three (3) minutes.

Name	Address	Telephone/Email	Public Comment Please check if you wish to address the Board. Please note comments are limited to 3 minutes.
Tim Borden	4640 MARIPOSA LN		<input checked="" type="checkbox"/>
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