

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE METROPOLITAN DISTRICT NO. 1  
HELD FEBRUARY 27, 2018**

A regular meeting of the Board of Directors of the Cascade Metropolitan District No. 1 (the "Board") was duly held on Tuesday, the 27<sup>th</sup> day of February 2018, at 5:30 p.m., at the Cascade Fire Station, 8015 Severy Road, Cascade, Colorado. The meeting was open to the public.

**Directors in Attendance Were:**

Susan Soloyanis  
Stephen Spaulding  
Mike Herr  
Troy Eason

**Also in Attendance Were:**

Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron,  
Attorneys at Law (via telephone)  
Kevin Walker, Walker Schooler District Managers  
Andre Kilik, District employee  
Dwayne Schorman, District employee  
Kristina Kulick, Walker Schooler District Managers  
Members of the public (see sign-in sheet attached)

1. **Call to Order:** The meeting was called to Order by Director Spaulding at 5:31 p.m.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** The Board discussed the requirements pursuant to Colorado law to disclose any potential or existing conflicts of interest to the Board of Directors and to the Secretary of State. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. No additional disclosures were noted. Ms. Tanaka noted that her office had filed the required disclosures.
3. **Approval of Agenda:** Mr. Walker discussed that the 2017 paid bank fees were slightly above the budgeted amount, and at some point the Board may need to revise the 2017 budget. Mr. Walker recommended that item 8.a. be postponed and taken off this agenda. Director Spaulding moved to approve revised agenda. Seconded by Director Soloyanis. Motion passed unanimously.

Due to Mr. Whittemore's absence, the Board unanimously appointed Mr. Spaulding as the Acting President for the meeting. Upon motion, duly seconded by the Board unanimously excused Mr. Whittemore's absence.

#### 4. Consent Agenda Items

- a. Acknowledge Operations Report
- b. Acknowledge Manager's Report
- c. Approval of Board Meeting Minutes from the January 26, 2017 Meeting
- d. Approval of Payables for the Period Ending February 27, 2018 in the amount of:

General Fund:	\$ 29,966.44
Capital Projects Fund:	\$ 27,662.31
Grant Capital Projects Fund:	\$
<u>Debt Service Fund:</u>	<u>\$ 22,745.83</u>
Total	\$ 80,374.58

- e. Acceptance of Unaudited Financial Statements as of January 31, 2018, the schedule of cash position updated as of January 31, 2018 and bank statements
- f. Approval of Requisitions No. 31 to UMB Bank, as Trustee, for payment of Working Capital Project funds from Water Enterprise Revenue Refunding and Improvement Bonds, Series 2015A and 2015 B
- g. Assignment and Delegation of Cooperative Agreement between the District and Colorado Springs Utilities pursuant to Settlement Agreement dated March 10, 2015
- h. Assignment and Delegation of Cooperative Agreement between the District and Cascade Public Service Company dated April 28, 1923

Director Herr reported that he was able to reconcile the bank statements with the financials. Director Spaulding moved to approve the Consent Agenda. Director Herr seconded the motion. Upon vote, the motion passed unanimously.

#### 5. Consideration of items removed from Consent Agenda – None

#### 6. Management Matters

- a. General Update on Water Construction Project: Director Soloyanis met with GMS to discuss making progress on outstanding issues. One group of property owners are refusing to sign the easements; however, CSU will not maintain water main that does not have an easement. CSU has agreed that in this circumstance, the system would remain private and the owner would be responsible for paying to connect to the main. Ms. Rossin (public) asked if there would be anything in writing so that this property owner knows what is expected. Director Soloyanis said CSU and the District's lawyers were in communication on this matter.

On Rampart Terrace some property owners have engaged legal counsel and communications with the engineers will cease. Ms. Tanaka indicated that she will contact their attorney to determine whether the property owners are willing to meet with the District's engineers to address their questions which are more logistical than legal.

Progress on other easements is slow.

A preconstruction meeting will be held on March 9<sup>th</sup> with the engineers and the contractor. The meeting will allow all affected parties to establish lines of communications, establish a scheduled start date and determine how information will be provided to homeowners. It was noted that construction is due to start in April. Mr. Kilik reported that an existing easement behind the houses is not accessible and they plan to replace the main that is there now with little disruption. Ms. Rossin asked if the previous estimated budget overrun of \$1,000,000 had been eliminated. Director Soloyanis said a contract was in place and there were sufficient funds for current project but not enough for the redundant line that CSU desired. Negotiation on that matter would begin as the project progresses.

Director Eason asked if the property owner who is refusing easement is on a well. Director Soloyanis indicated not and noted that it was important to explain to the homeowners that if water main breaks we or CSU will need access to fix it. Without an easement, that piece of the system will be private.

- b. Approval of Easements: Mr. Walker read the easement addresses into the record: - 4390 Prairie Street, 4370 Prairie Road, 4645 Fountain Ave, 8130 Timber Lane - Director Soloyanis moved to approve the easements. Seconded by Director Spaulding. The motion passed unanimously. Ms. Tanaka asked Mr. Walker to include the easements on the published agenda in the future.
- c. Water loss update: Mr. Walker reported that the losses in January were 51% noting that in January 2017 they were 54%. Not a major difference. In response to a question from the public, Director Soloyanis explained that the water losses is a primary reason the District is replacing 60% of the infrastructure. Mr. Walker said last month he was asked to talk to CSU about a leak reimbursement and that the discussion had started but is not completed. CSU had paid 50% of a previous fix. Director Soloyanis said cost was incurred because a property owner would not let the District on the property to repair the leak.

- 7. **Operations Matters**: Mr. Kilik reported that he had attended the CRWA convention and had met with the representative for the chlorinator pump manufacturer who informed him that there is a smaller pump for purchase at \$500-600. Mr. Kilik is still seeking a solution to the pump consistently breaking down

Mr. Kilik also reported that the pump house was still leaking slowly and that he monitors that on a consistent basis. There is mold growing in the facility and the roof repair deteriorating from the moisture. It is not in imminent danger but will need to be continually monitored until it is decommissioned in the construction project.

Director Soloyanis asked about the status of the Fox Dr. repairs; Mr. Kilik said that it would be complete in the next couple of weeks. The resident had not called.

There continues to be a need for repair and solutions for replacement meters.

**8. Financial Matters:**

**9. Legal Matters**

- a. Election Process update: Ms. Tanaka reported that if no additional self-nomination forms are submitted by Friday that the election will be cancelled and the candidates deemed elected by acclamation.

- 10. Public Comment** – Mr. Stafford introduced himself and said this was his first meeting. He has terrible water pressure at his home and inquired as to the plans for improvement in his situation. Director Soloyanis suggested that this location should improve when the project is completed but that a long service line is still a problem related to pressure loss and volume of water available. Mr. Stafford asked if it would be at his expense to get service from that point. Director Soloyanis said if the District changes the location of the service, the District will pay for a new service but if the changes are to private the service line, then it is the property owner's responsibility. Mr. Walker asked him to contact his office or the engineer and he could learn more about the plans for his location.

**11. Other Business**

- a. Next Meeting—March 27, 2018 at 5:30 pm.

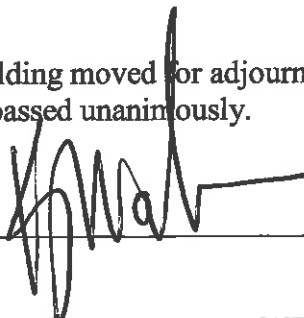
Director Spaulding would like to formally send condolences to the Whittemore family on behalf of the Board.

Director Soloyanis will be absent next meeting. Director Herr may be absent due to Spring Break.


- 4. Adjournment** Director Spaulding moved for adjournment at 6:05 p.m. Seconded by Director Soloyanis. Motion passed unanimously.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting



THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 27, 2018  
MINUTES OF THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE  
BOARD OF DIRECTORS SIGNING BELOW:

  
Mike Whittemore



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Mike Herr



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Troy Eason



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Stephen Spaulding



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Susan Soloyanis

**CASCADE METROPOLITAN DISTRICT NO. 1**

Please print the requested information below. If you wish to address the Board during public comment, please indicate that by checking the box under the public comment column. Public comment will be taken in the order they appear on this sheet. Public comment is limited to three (3) minutes.

Name	Address	Telephone/Email	Public Comment Please check if you wish to address the Board. Please note comments are limited to 3 minutes.
Diane Rossin	7915 Forest Rd.	derossin@comcast.net	<input checked="" type="checkbox"/>
Shabere Carpenter	8090 W. Highway 24	FPASTSMAN@GMAIL.COM	<input checked="" type="checkbox"/>
			<input type="checkbox"/>
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