

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE METROPOLITAN DISTRICT NO. 1
HELD MARCH 26, 2019**

A regular meeting of the Board of Directors of the Cascade Metropolitan District No. 1 (the "Board") was duly held on Tuesday, the 26th day of March 2019 at 5:30 p.m. at the Cascade Fire Station, 8015 Severy Road, Cascade, Colorado. The meeting was open to the public.

Directors in Attendance Were:

Susan Soloyanis
Troy Eason
James Borden
Mike Whittemore
Mike Herr

Also in Attendance Were:

Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law (via telephone)
Heather Hartung, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law (via telephone)
Andre Kilik, District employee
Dwayne Schorman, District Employee
Andre Kilik, District Employee
Rebecca Hardekopf, Walker Schooler District Managers
Kristina Kulick, Walker Schooler District Managers
Members of the public (see sign-in sheet attached)

1. **Call to Order:** President Whittemore called the meeting to order at 5:32 p.m.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum. The Board discussed the requirements pursuant to Colorado law to disclose any potential or existing conflicts of interest to the Board of Directors and to the Secretary of State. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed, by her office, with the Secretary of State's Office and the Board, at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. No additional disclosures were noted.
3. **Approval of Agenda:** Ms. Hardekopf noted a change to the General Fund amount due to an invoice received. The new amount is \$23,022.53 as reflected. Director Herr said he reconciled the last two months. Director Eason moved to approve the Agenda; seconded by Director Herr. Motion passed unanimously.
4. **Consent Agenda Items:**
 - a. Acknowledge Operations Report
 - b. Acknowledge the Manager's Report

- c. Approval of Board Meeting Minutes from the Special Meeting held on March 7, 2019 Meeting
- d. Ratify Payables for the period ending March 25, 2019, in the amount of:

General Fund:	\$ 23,022.53
Capital Projects Fund:	\$ -
Grant Capital Projects Fund:	\$ -
<u>Debt Service Fund:</u>	<u>\$ 22,128.55</u>
Total	\$ 45,151.08
- e. Acceptance of Unaudited Financial Statements as of February 28, 2019, the schedule of cash position updated as of February 28, 2019 and bank statements (enclosure)

5. Consideration of items removed from Consent Agenda: None.

6. Management Matters:

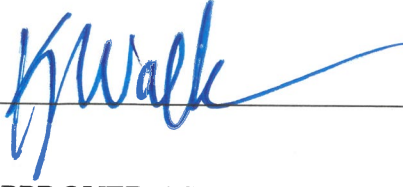
- a. Update on Construction Project:
 - General project report:
 - Report on CSU status

Mr. Hornberger said they are in the process of getting the CDOT permit and County permit renewed. Mr. Hornberger was able to confirm construction can begin a week from Monday. One crew will start at Fountain and Ute to get the services done in that area and will bring crews in as needed. Next, they will work on services at Outpost and then tie-ins at the Park; then they will work on Rampart Terrace with the hydrants done last. Director Soloyanis said she has not heard from CSU, so they will proceed on our agenda and priorities until we hear differently. She also noted that the loss rate has been improving dramatically and is currently at 30%. Director Borden asked if we can shut Ute off yet. Mr. Kilik said they just got it flowing again because it froze. Mr. Hornberger discussed concerns with curb stops for old service lines being done. Director Soloyanis responded they would need to keep updated information from CUS on this matter. Director Soloyanis noted the closing for 4215 Outpost was delayed until April 6th. President Whittemore discussed the need for significant notice give to residents on Rampart Terrace prior to construction on their service lines and road. The Board discussed that Ute and Outpost would need to be given notice for construction beginning April 8, 2019.

- b. Easements – Ms. Hartung said we still have two outstanding issues on Phase 1, but they have requested CSU waive them, noted all others have been mailed out to CSU as well as given a digital copy. They are just waiting for Board direction to proceed on preparing the Phase 2 easement documentation. . Director Soloyanis said we would need to talk with CSU on those easements when they meet. She noted they had updated the tracking sheet with all the information, just on hold until we get the go ahead.

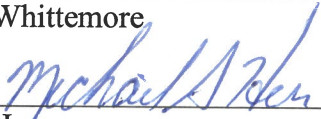
- c. Other management matters – Director Soloyanis asked about the cell tower. Ms. Hardekopf said she was unsure about any updates. The Board discussed the benefit of the revenue it will provide.
- 7. **Operations Matters:** Mr. Kilik said we need to find eleven new test sites for copper and lead as the requirements changed to everything in Tier 1. Director Soloyanis asked why we need to change. Mr. Kilik explained they have to change the locations for sampling to fit their tier level requirements and explained what the current requirements are. Director Eason asked Mr. Kilik about getting some locates done, Mr. Kilik responded he would get them done.
- 8. **Financial Matters:** Ms. Hardekopf pointed out that residents from Arabian Acres MD were paying on Cascade’s website on accident, but it has been corrected. Ms. Hardekopf discussed the outstanding delinquent account at 4215 Outpost and the status letter has been provided to the title company for closing.
- 9. **Legal Matters:**
 - a. Consider Approval of Agreement to Terminate Intergovernmental Agreement Water Services by and between the District and the Cascade Metropolitan District No. 2 – Ms. Tanaka discussed the Intergovernmental Agreement and that District No. 2 is in the process of dissolving due to it not being cash flowing district. The Agreement covers the provision of District No. 2 to have water service and any tap fees collected to go to District No. 1 or CSU depending upon the setup of the system at that time. President Whittemore asked if an area were to develop, would they have to be a part of the District? Ms. Tanaka said no, but they could join the District if they wanted to and would be subject to fees. President Whittemore said as part of the master plan there was a trail system he thought was deeded to a conservation easement. Ms. Tanaka said the deeds are within the District No. 1 and they would then be deeded to the HOA that District No. 2 is creating. She noted there would be no negative changes to District No. 1 by doing this. Director Herr moved to approve the Agreement to Terminate Intergovernmental Agreement Water Services by and between the District and the Cascade Metropolitan District No. 2; seconded by Director Soloyanis. Motion passed unanimously. Ms. Tanaka noted she would be out of town for the April meeting, but Ms. Hartung will coordinate as needed.
- 10. **Public Comment:** Director Herr said he spoke to the Winery and they are no longer considered a flood zone, so they were concerned about construction altering the existing surface. The Board confirmed they are done with construction in the area that could impact them.
- 11. **Other Business:**
 - a. Next Meeting— Scheduled for April 23, 2019, at 5:30 p.m.
- 12. **Adjournment:** The meeting adjourned at 6:00 p.m.

Respectfully submitted,
By: _____
Secretary for the Meeting

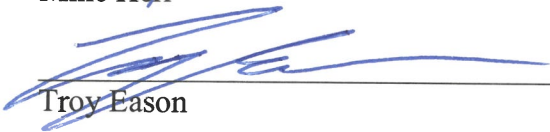


THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 26, 2019
MINUTES OF THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE
BOARD OF DIRECTORS SIGNING BELOW:

Mike Whitemore

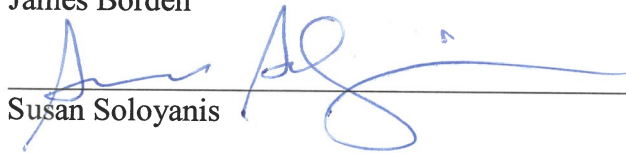


Mike Herr



Troy Eason

James Borden



Susan Soloyanis

CASCADE METROPOLITAN DISTRICT NO. 1

Please print the requested information below. If you wish to address the Board during public comment, please indicate that by checking the box under the public comment column. Public comment will be taken in the order they appear on this sheet. Public comment is limited to three (3) minutes.

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