

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE METROPOLITAN DISTRICT NO. 1
HELD APRIL 23, 2019**

A regular meeting of the Board of Directors of the Cascade Metropolitan District No. 1 (the "Board") was duly held on Tuesday, the 23rd day of April 2019 at 5:30 p.m. at the Cascade Fire Station, 8015 Severy Road, Cascade, Colorado. The meeting was open to the public.

Directors in Attendance Were:

Susan Soloyanis
Troy Eason
Mike Herr

Also in Attendance Were:

Heather Hartung, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law (via telephone)
Mark Hornberger, GMS, Inc.,
Andre Kilik, District employee
Dwayne Schorman, District employee
Kevin Walker, Walker Schooler District Managers
Kristina Kulick, Walker Schooler District Managers
Members of the public (none)

1. **Call to Order:** Director Soloyanis called the meeting to order at 5:33 p.m.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Director Soloyanis confirmed a quorum and noted that President Whittemore and Director Borden were absent. The Board discussed the requirements pursuant to Colorado law to disclose any potential or existing conflicts of interest to the Board of Directors and to the Secretary of State. Ms. Hartung reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. No additional disclosures were noted.
3. **Approval of Agenda:** Director Eason moved to approve the Agenda; seconded by Director Herr, and to excuse President Whittemore and Director Borden. Motion passed unanimously.
4. **Consent Agenda Items:**
 - a. Acknowledge Operations Report
 - b. Acknowledge Manager's Report
 - c. Approval of Board Meeting Minutes from the March 26, 2019 Meeting
 - d. Ratify Payables for the period ending April 23, 2019 in the amount of:

General Fund:	\$ 27,206.77
Capital Projects Fund:	\$ -

Grant Capital Projects Fund:	\$ -
Debt Service Fund:	\$ 22,128.55
Total	\$ 49,335.32

- e. Acceptance of Unaudited Financial Statements as of March 31, 2019, the schedule of cash position updated as of March 31, 2019 and bank statements

Mr. Walker noted changes to the dates in the original Agenda that was sent out. Mr. Walker explained that WSDM took over billing for Arabian Acres MD and there was a glitch where they were paying on Cascade's website, but it has now been fixed. The Board said they were aware of the issue from last meeting and Director Herr confirmed everything was good with the reconciliation. Director Soloyanis asked about a bill for GMS and Mr. Walker said he will review and insure it is paid as soon as possible. Director Herr moved to accept the Consent Agenda; seconded by Director Eason. Motion passed unanimously.

5. Consideration of items removed from Consent Agenda: None.

6. Management Matters:

- a. Update on Construction Project
 - Report on CSU status and General Project Report – Director Soloyanis said that she and President Whittemore, with Ms. Hartung and Mr. Jason Meyer of GMS met with CSU to update them on the District's finances. At the meeting, it was presented that the District will be \$120,000 short on a \$5 Million project. She explained that they accepted the offer for CSU to perform some of the tasks at CSU's cost and materials, including evaluating crossings of Highway 24; it was discussed that there was not an agreement to do more than the evaluation on those lines and the CSU was aware of that and agreed. The Board agreed that this was a significant offering from CSU. The District was responsible for all the remaining contracted construction and the redundant line responsibility was not yet finally resolved and was delayed until later in the summer. Overall, the Board felt that the meeting with CSU went very well.

Director Soloyanis said that the District's operators and Mr. Hornberger were all working hard and making tremendous progress on the inventory of stop boxes and meters that CSU is requiring. Director Soloyanis also noted the density testing is meeting requirements. The contractors are currently working on Outpost and Bluff service lines with some being through yards. Meters are staying where they are, and the District will not move existing inside meters because CSU prefers that. The last part of the project is Rampart Terrace which will be pretty much an entire redo. The Board discussed that water loss is down to 30% and doing Rampart Terrace should get it down to 20%.

- b. Easements – Ms. Hartung told the Board she spoke with GMS to finalize the list of required easements for Phase 2 of the project and they will start preparing the easements while GMS prepares the exhibits. Ms. Hartung noted that WBA will have a paralegal work on drafting the initial easements for Phase 2 in order

to assist with reduction of legal fees and costs as much as possible.

- c. **Other management matters** – Mr. Walker said it has been quiet as far as billing and turn-offs. Notices were sent and everyone has paid. He noted the Audit will begin next week and should be completed in May. Mr. Walker said they will start next month on the analysis for the turnover and he will work with Ms. Tanaka when she gets back to make sure they have the right numbers on costs and fees. The Surveyor for the EMS system is going to visit the tank site tomorrow. Mr. Walker said he thinks the District will receive roughly \$2,000 a month in revenue, but they are still working out the details. Director Soloyanis pointed out that income will help the District through a time in the future when we will really have no income after the turnover.

- 7. **Operations Matters:** Mr. Kilik said he has replaced around 15 ERTS and they were helping with the meter reading. He noted that he received a complaint about water, so he needs to run a sample for testing at that location but did not expect an issue because it was a new line. Mr. Kilik said they are still working on the lead and copper sample tests that need to be done by August and he is working to find sample houses.

- 8. **Financial Matters:** There was no discussion.

- 9. **Legal Matters:** Ms. Hartung reported that the termination agreement for District 2 will be signed at their next meeting.

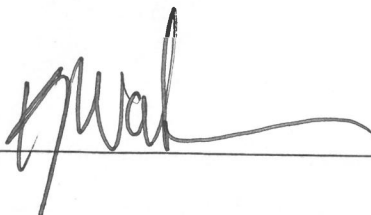
- 10. **Public Comment:** There was no public comment.

11. Other Business:

- a. **Next Meeting**— Scheduled for May 28, 2019 at 5:30 PM. Director Soloyanis said she will not be able to attend. The Board decided to check with the Directors to see if it needs to be rescheduled.

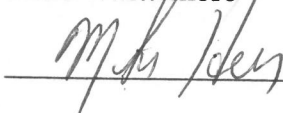
- 12. **Adjournment:** The meeting was adjourned at 5:58 p.m.

Respectfully submitted,
By: _____
Secretary for the Meeting



THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 23, 2019 MINUTES
OF THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF
DIRECTORS SIGNING BELOW:

Mike Whittemore



Mike Herr↑

Troy Eason

James Borden

Susan Soloyanis

