

**RESOLUTION  
ADOPTING BUDGET, APPROPRIATING FUNDS AND CERTIFYING MILL LEVIES  
FOR THE CALENDAR YEAR 2024**

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The Board of Directors of Cascade Metropolitan District No. 1 (the “**Board**”), County of El Paso, Colorado (the “**District**”), held a special meeting, via teleconference and in person on October 3, 2023, at 5:30 p.m.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with §29-1-106, C.R.S.

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NOTICE AS TO PROPOSED 2024 BUDGET

Proof of Publication

THE TRANSCRIPT
Colorado Springs, Colorado

STATE OF COLORADO } ss
COUNTY OF EL PASO }

I, Fran Zankowski, Publisher or the undersigned Authorized Agent of the Publisher do solemnly swear that I am the Publisher, or Authorized Agent of the Publisher of The Transcript; that the same is a tri-weekly newspaper and published in the County of El Paso, State of Colorado, and has a general circulation therein, that said newspaper has been published continuously and uninterruptedly in said County of El Paso for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof, and that said newspaper is a tri-weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado

That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said tri-weekly newspapers for the period of 1 consecutive insertion(s) and/or once each week and on the same days of each week and that the first publication of said notice was in the issue of said newspaper dated:

08, SEPTEMBER, A.D. 2023.

And that the last publication of said notice was in the issue of said newspaper dated:

08, SEPTEMBER, A.D. 2023.

In witness whereof, I have hereunto set my hand this 8th day of September, A.D. 2023.

[Handwritten signature of Fran Zankowski]

Publisher or Authorized Agent

Subscribed and sworn to before me a notary public in and for the County of El Paso, State of Colorado this 8th day of September, A.D. 2023

[Handwritten signature of Robyn Kirk]

Notary Public

ROBYN KIRK
Notary Public
State of Colorado
Notary ID # 20114083677
My Commission Expires 10-05-2027

NOTICE OF PUBLIC HEARING ON AN AMENDMENT TO THE 2023 BUDGET AND NOTICE OF PUBLIC HEARING ON THE PROPOSED 2024 BUDGET

NOTICE IS HEREBY GIVEN that the Board of Directors (the Board) of the Cascade Metropolitan District No. 1 (the District) will hold a meeting via Microsoft Teams and in person on October 2, 2023 at 8:30 P.M. for the purpose of conducting such business as may come before the Board including public hearing on an amendment to the 2023 Budget (the Budget Amendment) and the 2024 proposed budget (the Proposed Budget). This meeting can be attended in person at 514 N. Tejon Street, Colorado Springs, Colorado 80901 or joined using the following teleconference information:

Attend joining meeting from your computer, tablet or smartphone:
https://us02zoom.us/j/581758670

You can also dial in using your phone:

United States: 1 214 469 4500
Access ID: 581 758 670

NOTE: As 5:00 P.M. (MOUNTAIN) the Budget Amendment and Proposed Budget have been submitted to the District. A copy of the Budget Amendment and the Proposed Budget are on file in the office of WSDM District Manager, 614 N. Tejon Street, Colorado Springs, Colorado 80901, where the same are open to public inspection.

An interested citizen of the District may file any objections to the Budget Amendment and Proposed Budget at any time prior to final adoption of the Budget Amendment and Proposed Budget by the Board. This meeting is open to the public and the agenda for this meeting may be obtained by calling 719-447-1777.

BY ORDER OF THE BOARD OF DIRECTORS:
CASCADE METROPOLITAN DISTRICT NO. 1

By Patricia Handout
WSDM - District Manager
Publication Date: September 8, 2023
Published in The Transcript
#143137

WHEREAS, the Board has designated its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held and interested electors were given the opportunity to register their protest to the proposed budget prior to the adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Adoption of Budget. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2024. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2024 budget year, there is hereby levied a tax of 00.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2024 budget year, there is hereby levied a tax of 00.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2024 budget year, there is hereby levied a tax of 00.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2024 budget year, there is hereby levied a tax of 00.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Mill Levy Adjustment. When developing the attached budget, consideration was given to any changes in the method of calculating assessed valuation, including any changes to the assessment ratios, or any constitutionally mandated tax credit, cut or abatement, as authorized in the District's service plan. The Board hereby determines in good faith (such determination to be binding and final), that to the extent possible, the adjustments to the mill levies made to account for changes in Colorado law described in the prior sentence, and the actual tax revenues generated by the mill levies, are neither diminished nor enhanced as a result of those changes.

Section 7. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of El Paso County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 8. Appropriations. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 9. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30th of the ensuing year.

Section 10. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

*[Remainder of Page Intentionally Left Blank]*

ADOPTED THIS 3<sup>RD</sup> DAY OF OCTOBER 2023.

**DISTRICT:**

**CASCADE METROPOLITAN DISTRICT  
NO. 1**, a quasi-municipal corporation and political  
subdivision of the State of Colorado

By: *Susan Soloyanis*  
Officer of the District

Attest:

By: *Jim Border*  
Jim Border (Oct 5, 2023 18:46 MDT)

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON  
Attorneys at Law

*Heather Hartung*  
General Counsel to the District

STATE OF COLORADO  
COUNTY OF EL PASO  
CASCADE METROPOLITAN DISTRICT NO. 1

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held at 614 N. Tejon Street, Colorado Springs, Colorado 80903 and via teleconference on date of meeting October 3, 2023, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 3rd day of October, 2023.

*Rebecca Harris*

**EXHIBIT A**  
**BUDGET DOCUMENT**  
**2024 BUDGET MESSAGE**

**BUDGET MESSAGE**  
(Pursuant to § 29-1-103(1) (e), C.R.S.)

Cascade Metropolitan District No. 1

The attached 2024 Budget for Cascade Metropolitan District No. 1 includes these important features:

- The 2024 Budget reflects a refinance of debt service using a fee established to repay debt issued in 2015 (refinanced in 2023) and the costs to administer the billing, collection and payment to facilitate this scope of work.
- The primary sources of revenue for the District are fees, penalties, and charges.

The Budgetary basis of accounting timing measurement method used is:

- Cash basis
- Modified accrual basis
- Encumbrance basis
- Accrual basis

The District uses funds to budget and report on the financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions. The various funds determine the total District budget. All of the district's funds are considered Governmental Funds and are reported using the current financial resources and the modified accrual basis of accounting. Revenues are recognized when they are measurable and available. Revenues are considered available when they are collectible within the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Other than the interest on long-term obligations, expenses are recorded when the liability is incurred or the long-term obligation is paid.

The services to be provided/ delivered during the budget year are the following:

- Contracted legal and management services, including state-required reporting, financial and accounting reports, billing, and other services.
- Accounting and bookkeeping, billing, collection, and related services.

**CASCADE METROPOLITAN DISTRICT NO. 1  
AMENDED 2023 and ADOPTED 2024 BUDGET  
GENERAL FUND**

	2022 ACTUAL	2023 ACTUAL	2023 PROJECTED	2023 BUDGET	2024 BUDGET
<b>GENERAL FUND: BEGINNING BALANCE</b>	\$ 178,188	\$ 164,407	\$ 164,407	\$ 200,531	\$ 67,399
<b>REVENUES</b>					
OPERATIONS ADMINISTRATIVE FEE (\$8.34/MONTH/ACCOU	\$ 62,520	\$ 62,281	\$ 42,000	\$ 42,000	\$ 42,000
COLLECTION CHARGES	\$ -	\$ -	\$ 1,108	\$ 5,000	\$ 1,000
LATE FEES	\$ 4,792	\$ 4,956	\$ 3,100	\$ 2,500	\$ 2,500
MISCELLANEOUS INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
GAIN ON SALE OF ASSETS	\$ 66,552	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	\$ 180	\$ 752	\$ 510	\$ 100	\$ 100
<b>TOTAL REVENUES</b>	<b>\$ 134,043</b>	<b>\$ 67,989</b>	<b>\$ 46,718</b>	<b>\$ 49,600</b>	<b>\$ 45,600</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 312,231</b>	<b>\$ 232,396</b>	<b>\$ 211,125</b>	<b>\$ 250,131</b>	<b>\$ 112,999</b>
<b>EXPENSES</b>					
BILLING AND CUSTOMER SERVICE	\$ 24,000	\$ 16,200	\$ 24,000	\$ 24,000	\$ 20,000
MANAGEMENT	\$ 7,500	\$ 12,456	\$ 4,000	\$ 4,000	\$ 2,000
ACCOUNTING AND BOOKKEEPING	\$ 2,000	\$ 1,350	\$ 2,000	\$ 2,000	\$ 2,000
CSU SETTLEMENT	\$ -	\$ -	\$ 58,892	\$ 100,000	\$ -
COLLECTION CHARGES	\$ 7,712	\$ 3,164	\$ 2,500	\$ 5,000	\$ 1,500
AUDIT	\$ 8,825	\$ 9,325	\$ 9,000	\$ 9,000	\$ 10,000
BANK FEES	\$ 1,878	\$ 2,020	\$ 1,800	\$ 1,800	\$ 1,800
ELECTION	\$ 3,573	\$ 3,338	\$ 3,338	\$ 10,000	\$ -
INSURANCE/SDA DUES	\$ 2,666	\$ 2,698	\$ 2,893	\$ 2,500	\$ 3,000
DUES, FEES, & SUBSCRIPTIONS	\$ 558	\$ 79	\$ -	\$ 450	\$ 500
LEGAL	\$ 15,229	\$ 19,926	\$ 20,000	\$ 10,000	\$ 10,000
REPAIRS & MAINTENANCE	\$ 2,950	\$ -	\$ -	\$ -	\$ -
COST TO REMOVE PUMP HOUSE	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
TELEPHONE/UTILITIES EXPENSE	\$ -	\$ 58,892	\$ -	\$ -	\$ -
WATER PURCHASE EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
OFFICE SUPPLIES & POSTAGE	\$ 4,382	\$ 4,334	\$ 3,600	\$ 3,600	\$ 4,000
CONTINGENCY	\$ -	\$ 1,704	\$ 1,704	\$ 5,000	\$ 10,000
<b>TOTAL EXPENSES</b>	<b>\$ 81,272</b>	<b>\$ 135,486</b>	<b>\$ 143,727</b>	<b>\$ 187,350</b>	<b>\$ 64,800</b>
<b>OTHER</b>					
TRANSFERS IN - GRANT CAPITAL PROJECT FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER OUT TO DEBT SERVICE FUND	\$ 66,552	\$ -	\$ -	\$ -	\$ -
<b>GENERAL FUND: ENDING BALANCE</b>	<b>\$ 164,407</b>	<b>\$ 96,910</b>	<b>\$ 67,399</b>	<b>\$ 62,781</b>	<b>\$ 48,199</b>
EMERGENCY RESERVE: State Required at 3%	\$ 2,438	\$ 4,065	\$ 4,312	\$ 5,621	\$ 1,944



**CASCADE METROPOLITAN DISTRICT NO. 1  
AMENDED 2023 and ADOPTED 2024 BUDGET  
DEBT SERVICE FUND**

	2022 ACTUAL	2023 ACTUAL	2023 AMENDED	2023 BUDGET	2024 BUDGET
<b>DEBT SERVICE FUND: BEGINNING BALANCE</b>	\$ 361,317	\$ 479,271	\$ 479,271	\$ 499,931	\$ 162,436
<b>REVENUE</b>					
TRANSFER IN - GENERAL FUND	\$ 66,552				
DEBT SERVICE WATER FEE (2024 \$125/MONTH)	\$ 378,306	\$ 316,333	\$ 382,000	\$ 382,000	\$ 487,350
MALCOM RESTITUTION	\$ 1,355	\$ 1,270	\$ 750	\$ -	\$ -
INTEREST INCOME	\$ 9,157	\$ 48,494		\$ 3,000	\$ 3,000
SERIES 2023 BOND PROCEEDS		\$ 4,480,000	\$ 4,480,000		
SERIES 2023 PREMIUM		114,794	\$ 114,794		
<b>TOTAL REVENUE</b>	<b>\$ 455,370</b>	<b>\$ 4,960,891</b>	<b>\$ 4,977,544</b>	<b>\$ 385,000</b>	<b>\$ 490,350</b>
<b>EXPENSES</b>					
SERIES 2015A INTEREST	\$ 190,477	\$ 94,150	\$ 78,458	\$ 188,300	
SERIES 2015A PRINCIPAL	\$ 50,000		\$ -	\$ 60,000	
SERIES 2015B INTEREST	\$ 78,513	\$ 38,922	\$ 32,427	\$ 77,824	
SERIES 2015B PRINCIPAL	\$ 15,000		\$ -	\$ 15,000	
SERIES 2015 A & B PRIN & INT PAYOFF		\$ 4,733,063	\$ 4,808,063		
SERIES 2015 BANK FEES	\$ 3,426	\$ 6,227	\$ 4,000	\$ 3,500	\$ 4,000
DEBT SERVICE RESERVE FUND/SURETY			\$ 17,000		
COST OF ISSUANCE		\$ 96,053	\$ 216,713		
UNDERWRITER EXPENSE			\$ 44,800		
BOND INSURANCE			\$ 77,238		
SURETY			\$ 15,680		
SERIES 2023 PRINCIPAL			\$ -		\$ 235,000
SERIES 2023 INTEREST			\$ -		\$ 242,396
CONTINGENCY		\$ -		\$ 5,000	\$ 10,000
<b>TOTAL EXPENSES</b>	<b>\$ 337,416</b>	<b>\$ 4,968,414</b>	<b>\$ 5,294,379</b>	<b>\$ 349,624</b>	<b>\$ 491,396</b>
<b>DEBT SERVICE: ENDING BALANCE</b>	<b>\$ 479,271</b>	<b>\$ 471,748</b>	<b>\$ 162,436</b>	<b>\$ 535,307</b>	<b>\$ 161,390</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
SERIES 2015A DEBT SERVICE RESERVE FUND					

**Cell:** I11

**Comment:** Lori

\$127,747 were grant funds that were paid in Jan 2019.  
10/15/2019 3:09 PM

**Cell:** N11

**Note:** Changed from Original budget

**Cell:** R11

**Note:** Sue Gonzales:

2020 Budget is wrong beginning balance should be 2019 Actual

**Cell:** S11

**Note:** Sue Gonzales:

2020 Budget is wrong beginning balance should be 2019 Actual

**Cell:** W94

**Comment:** Kevin Walker

95% COLLECTION  
9/28/2023 3:18 PM