

**MINUTES OF A BOARD MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE METROPOLITAN DISTRICT NO. 1
HELD APRIL 27, 2021**

A special meeting of the Board of Directors (the “Board”) of the Cascade Metropolitan District No. 1 (the "District") was duly held on Tuesday, the 27th day of April 2021 at 5:30 p.m. The special meeting was held via teleconference due to the State of Emergency declared by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health & Environment and the threat posed by the COVID-19 coronavirus. The special meeting was open to the public.

Directors in Attendance Were:

Jim Borden
Mike Herr
Susan Soloyanis
Troy Eason

Also in Attendance Were:

Heather Hartung, Esq., White Bear Ankele Hartung & Waldron, Attorneys at Law
Kevin Walker, Walker Schooler District Managers
Rebecca Hardekopf, Walker Schooler District Managers

- 1. Call to Order:** Mr. Walker called the meeting to order at 5:32 p.m.
- 2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Mr. Walker confirmed a quorum of the Board was present and that each Director had confirmed their qualifications to serve. Mrs. Hartung confirmed the Director’s conflicts of interest were properly filed.
- 3. Approval of Agenda:** Director Herr moved to approve the Agenda and excuse President Whittemore; seconded by Director Borden. Motion passed unanimously.
- 4. Consent Agenda Items:**
 - a. Acknowledge Manager’s Report
 - b. Approval of Board Meeting Minutes from the special meeting on March 23, 2021
 - c. Ratification and Approval of Payables for the period ending April 15, 2021 in the amount of:

General Fund:	\$	4,768.23
<u>Debt Service Fund:</u>	<u>\$</u>	<u>21,665.93</u>
Total	\$	26,434.16
 - d. Acceptance of Unaudited Financial Statements as of March 31, 2021 the schedule of cash position updated as of March 31, 2021 and bank statements

Director Herr reported he completed the reconciliation of the account. Director Soloyanis moved to approve the Consent Agenda; seconded by Director Borden. Motion passed unanimously.

5. Consideration of items removed from Consent Agenda: None.

6. Management Matters:

- a. CSU Progress update: Mr. Walker reported that CSU is making progress on their real estate agenda. At the City Council meeting today, they were to hold a hearing to allow CSU to condemn Mr. Apothecar's property, but it was removed from their agenda. Director Soloyanis reported that CSU is starting work on the redundant feed hydrants on Chipita Park Road, and they also repaired a valve they broke yesterday.
- b. Review of payment status and collections: Mr. Walker reported that one user is getting on a payment plan, and 10 late payers remain. As of May 1st, the 10 late payers will be turned over to legal for collection.
- c. Discuss status of post-conversion requirements: Mr. Walker confirmed the District has fulfilled its requirements with CSU.
- d. Plan and progress on Disposition of assets: Mr. Walker reported the legal descriptions and warranty deed were submitted to the Title company for title reports. The title reports are required to give the right-of-way pieces to the County. Mr. Walker discussed the 2 pieces of property that are adjacent to the roadways that do not have any improvements. Mr. Walker will contact the adjacent property owners to see if they are interested once he receives the title commitment. He noted they are still waiting on the title commitment for the Triangle Building and then the bid package will be sent out. Dumpsters were rented to clean out the shed, and the old meters will be listed for sale. The District's truck needed a new battery, and once it can be started it will go up for auction. Mr. Walker had no updates on the tank site.

7. Financial Matters: Mr. Walker reported the District Audit should be completed in early June. Mr. Walker will present a detailed budget summary to the Board at the next meeting. Mr. Walker explained the water bill paid on January 1, 2021 was for November 2020, and the bookkeeping software will not book it for November.

8. Legal Matters: Mrs. Hartung had no updates.

9. Public Comment: There was no public comment.

10. Other Business: Next Meeting Scheduled for May 25, 2021 at 5:30 PM. The Board agreed to cancel the May meeting if there are no pressing issues to discuss. Director Herr commented that the new check signing process is very convenient and he likes the process.

11. Adjournment: The Board adjourned the meeting at 5:54 p.m.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 27, 2021 MINUTES OF
THE CASCADE METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS
SIGNING BELOW:

Mike Whittemore

Mike Herr

Troy Eason

James Borden

Susan Soloyanis